



110209 NEWS BLAST

## REQUIRED PASSWORD CHANGE

In accordance with the Federal Trade Commission's (FTC) Red Flags Rule, MEDTRON's has implemented a required password change that will present for users every 180 days.

The first time a user signs on to the system a 'Signon to iSeries' overlay window will present advising "Password for user XXXXX on server ZZZ.ZZ.Z.ZZ has expired." 'Do you want to change your password now?' → Click 'Yes'.

'Change iSeries Password' overlay window displays. In 'Passwords' section of window:  
 'Old' → Enter old password  
 'New' → Enter new password  
 'Confirm' → Reenter new password  
 Click 'OK'

'Change iSeries Password' overlay window displays advising password has been successfully changed. Click 'OK'

Should these screens not display, or any other screens display, contact Software Support:  
 From MEDTRON **Sign On** screen, double click on '[support@medtronsoftware.com](mailto:support@medtronsoftware.com)' to compose an email to the Software Support Dept.

-OR-

Phone: (985) 234-0599 (local)  
 (800) 978-0599 (toll free)

-OR-

Fax: (985) 234-0609

Remember passwords must be a minimum of six (6) characters, maximum of ten (10) characters; must begin with a letter and contain at least one (1) number. Users have the ability to change their password *at any time* within the 180 day range, in the event that your Practice's Compliance Program requires a more frequent password change provision.

Again, if you have any questions, please contact our Software Support Department.